Meeting Agenda
Board of Directors Meeting
Saturday, September 17, 2022

11:30 am–1:30 pm
West-MEC START Meeting Room
5405 N. 99th Avenue, Glendale, Arizona 85305
In Person or Zoom Option

Join Zoom Meeting
https://us06web.zoom.us/j/89680002431?pwd=YThNeVAzNmh0OG9VcmsyLzlMSXpPdz09
Meeting ID: 896 8000 2431
Passcode: 938663

To see Board Meeting documents that will be available by the meeting, please go to: binder.acteaz.org. Type in your e-mail and password. If you have problems, or need to be set up please contact Alec Damiano at alecdamiano@acteaz.org

Welcome
Lindsay Duran

Quorum Verification
Lindsay Duran

Consent Agenda
Pam Ferguson

Voting Items:

• Approval of July 16, 2022, Annual Minutes

Treasurer’s Report
Lori Luzier and Shelly York

General Information:

• Completed all documents to add new Treasurer to all of our National Bank Accounts.
• Signers on Banking Accounts now (Lori Luzier, Stephen Weltsch, Shelly York)
Voting Items:

- Balance Sheet
- Final P&L for 2021/2022
- Review and adopt new budget
  - Explanation and Discussion of Items

Note: $180,000 needs to be kept available to cover hotel contracts minimum if for some reason the association cannot have the conference.

Executive Committee Update  
Lindsay Duran

- President update on special vote

ACTEAZ Board Signature Forms Required  
Shelly York

- Complete Affiliate Membership form and send to Shelly (Binder)
- Complete the Media Release Form (Binder)

Review Process for Mission and SMART Goals  
Lindsay Duran

Surveys  
Lindsay Duran/Shelly York

- Review results from WHOVA and Summer Conference Survey
- Discuss future survey that the Board would like to send out to members

Premier Series Report  
Shelby Freytag/Shelly York

- Report on number of people serviced thru ACTEAZ in 2021/2022
- New Grant starts September 1, 2022
- Premier Series Retreat in December
- E-Mail for ACTEAZ Premier Series. PremierSeries@acteaz.org

Fellows Program Report  
Mike Neu

- 2022 Number of Fellows Graduates
- New Fellows for 2022-2023
- Fellows Team: Maya Milhon, Mike Neu, Michelle Bohon
Executive Directors’ Report Pam Ferguson and Shelly York

- ACTE National Quality Association Award Application due October 15, 2022
  Federal and State Taxes will be filed by November 15, 2022, deadline
- ACTEAZ insurance policies (Liability and Officer) for the association were renewed. Social Media will come up at the beginning of next year.
- ACTEAZ Professional Development Conferences
  - Midwinter Conference (ACTEAZ and ACOVA), February 2-3, 2023
  - ACTE Summer Conference – Hilton and Westin, July 14-19, 2023
- National ACTE and Region V Conferences
  - ACTE Vision Conference, Las Vegas November 30 – December 2, 2022
  - National Policy Seminar, Crystal Gateway Marriott, March 20-22, 2023
  - Region V Fargo, North Dakota, April 12-15, 2023
- Arizona Stepping Up to the Plate – Congrats to
  - Susan Leon – New and Related VP
  - Stephen Weltsch – NCLA Board
  - Shelly Thome – National IAED (Inclusion, Access, Equity and Diversity)

ADE Report Cathie Raymond

AZ CTE Curriculum Consortium Tammy Bonner

ACTEAZ Lobbyist Information Tina Norton

Voting Items:

- Continuance of Designated Lobbyist, Tina Norton
  - Paperwork will be submitted by Tina Norton to Secretary of State with updated information on our Alternate Lobbyists on behalf of the Board of Directors
  - Tina will continue to file our reports as needed since she is the Designated Lobbyists.

- Alternate Lobbyists
  - Lindsay Duran, Rashaan Bartet, James Grieshaber, Stephen Weltsch, Lori Luzier, Jennifer Brooks
  - Names to be removed from ACTEAZ Alternate Lobbyists List – Randy Kimmens and James Hawk who have completed their officer term

ACTEAZ Contracts Lindsay Duran

- Event Contracts
- Corporate Consulting Contracts
- Summer Conference Hotel Contracts, Computer Labs, and other contracts in relation to the Summer Conference
- Exhibitor Contracts
- Service Contracts
- Rent Contracts
2022–23 Remaining Board of Directors Meetings

Meeting Dates and Times on ACTEAZ Website
https://www.acteaaz.org/about-us/board-information/  Click on About US

- ACTEAZ Board of Directors Meeting - October 24, 2022 (Chandler)
- ACTEAZ Board of Directors Meeting - January 9, 2023
- ACTEAZ Board of Directors Mid-Winter Meeting - February 3, 2023
- ACTEAZ Board of Directors Meeting – April 17, 2023
- ACTEAZ Summer Conference Annual Board of Directors Meeting - July 15, 2023

Affiliate and Special Group Representatives Reports

- ABEA - Chris Liebelt-Garcia
- AATA - Reta Yanik and Sharon Metzger
- ACOVA - Marsha Becker
- AME - Ginger Liddell
- ATIEA - Dennis Esparza
- AZHECA - Hailey Adams
- Business Community Partnerships - Mike Terrey
- Career Technical Districts - Amy West
- Community College - Dr. James Perry
- Counseling - Rick Scaife
- FACS Ed - Sara Lazar
- Junior High Representative - Kristine Kwant
- University Representative - Nicole Hampton
- Workforce Development - Jennifer Kaufman-Fourness

Financial Review - Position Dennis Esparza - ex-officio

Good of the Order

Adjournment

Voting Item:

- Adjournment

Next Meeting Reminder:

Date: October 24, 2022
Chandler Unified School District
Time: 4:00 p.m. – 6:00 p.m.
Location: 191 W. Oakland St., Chandler, AZ 85225
Virtual Option will be offered*