



**Meeting Agenda
Board of Directors Meeting
Saturday, September 17, 2022**

**11:30 am–1:30 pm
West-MEC START Meeting Room
5405 N. 99th Avenue, Glendale, Arizona 85305
In Person or Zoom Option**

Join Zoom Meeting

<https://us06web.zoom.us/j/89680002431?pwd=YThNeVAzNmh0OG9VcmsyLzlMSXpPdZ09>

**Meeting ID: 896 8000 2431
Passcode: 938663**

To see Board Meeting documents that will be available by the meeting, please go to: binder.acteaz.org. Type in your e-mail and password. If you have problems, or need to be set up please contact Alec Damiano at alecdamiano@acteaz.org

Welcome	Lindsay Duran
Quorum Verification	Lindsay Duran
Consent Agenda	Pam Ferguson

Voting Items:

- Approval of July 16, 2022, Annual Minutes

Treasurer's Report	Lori Luzier and Shelly York
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General Information:

- Completed all documents to add new Treasurer to all of our National Bank Accounts.
- Signers on Banking Accounts now (Lori Luzier, Stephen Weltsch, Shelly York)

Voting Items:

- Balance Sheet
- Final P&L for 2021/2022
- Review and adopt new budget
 - Explanation and Discussion of Items

Note: \$180,000 needs to be kept available to cover hotel contracts minimum if for some reason the association cannot have the conference.

Executive Committee Update

Lindsay Duran

- President update on special vote

ACTEAZ Board Signature Forms Required

Shelly York

- Complete Affiliate Membership form and send to Shelly (**Binder**)
- Complete the Media Release Form (**Binder**)

Review Process for Mission and SMART Goals

Lindsay Duran

Surveys

Lindsay Duran/Shelly York

- Review results from WHOVA and Summer Conference Survey
- Discuss future survey that the Board would like to send out to members

Premier Series Report

Shelby Freytag/Shelly York

- Report on number of people serviced thru ACTEAZ in 2021/2022
- New Grant starts September 1, 2022
- Premier Series Retreat in December
- E-Mail for ACTEAZ Premier Series. PremierSeries@acteaz.org

Fellows Program Report

Mike Neu

- 2022 Number of Fellows Graduates
- New Fellows for 2022-2023
- Fellows Team: Maya Milhon, Mike Neu, Michelle Bohon

- ACTE National Quality Association Award Application due October 15, 2022
Federal and State Taxes will be filed by November 15, 2022, deadline
- ACTEAZ insurance policies (Liability and Officer) for the association were renewed. Social Media will come up at the beginning of next year.
- ACTEAZ Professional Development Conferences
 - Midwinter Conference (ACTEAZ and ACOVA), February 2-3, 2023
 - ACTE Summer Conference – Hilton and Westin, July 14-19, 2023
- National ACTE and Region V Conferences
 - ACTE Vision Conference, Las Vegas November 30 – December 2, 2022
 - National Policy Seminar, Crystal Gateway Marriott, March 20-22, 2023
 - Region V Fargo, North Dakota, April 12-15, 2023
- Arizona Stepping Up to the Plate – Congrats to
 - Susan Leon – New and Related VP
 - Stephen Weltsch – NCLA Board
 - Shelly Thome – National IAED (Inclusion, Access, Equity and Diversity)

ADE Report**Cathie Raymond**

AZ CTE Curriculum Consortium**Tammy Bonner**

ACTEAZ Lobbyist Information**Tina Norton**

Voting Items:

- **Continuance of Designated Lobbyist, Tina Norton**
 - Paperwork will be submitted by Tina Norton to Secretary of State with updated information on our Alternate Lobbyists on behalf of the Board of Directors
 - Tina will continue to file our reports as needed since she is the Designated Lobbyists.
- **Alternate Lobbyists**
 - Lindsay Duran, Rashaan Bartet, James Grieshaber, Stephen Weltsch, Lori Luzier, Jennifer Brooks
 - Names to be removed from ACTEAZ Alternate Lobbyists List –Randy Kimmens and James Hawk who have completed their officer term

ACTEAZ Contracts**Lindsay Duran**

- Event Contracts
- Corporate Consulting Contracts
- Summer Conference Hotel Contracts, Computer Labs, and other contracts in relation to the Summer Conference
- Exhibitor Contracts
- Service Contracts
- Rent Contracts

- Professional Development Contracts
- Employee Documents as needed
- Others that may come up for Association

2022–23 Remaining Board of Directors Meetings

Lindsay Duran

Meeting Dates and Times on ACTEAZ Website

<https://www.acteaz.org/about-us/board-information/> Click on About US

- ACTEAZ Board of Directors Meeting - October 24, 2022(Chandler)
- ACTEAZ Board of Directors Meeting - January 9, 2023
- ACTEAZ Board of Directors Mid-Winter Meeting - February 3, 2023
- ACTEAZ Board of Directors Meeting – April 17, 2023
- ACTEAZ Summer Conference Annual Board of Directors Meeting - July 15, 2023

Affiliate and Special Group Representatives Reports

- ABEA -Chris Liebelt-Garcia
- AATA-Reta Yanik and Sharon Metzger
- ACOVA-Marsha Becker
- AME-Ginger Liddell
- ATIEA-Dennis Esparza
- AZHECA – Hailey Adams
- Business Community Partnerships-Mike Terrey
- Career Technical Districts-Amy West
- Community College -Dr. James Perey
- Counseling- Rick Scaife
- FACS Ed-Sara Lazar
- Junior High Representative- Kristine Kwant
- University Representative-Nicole Hampton
- Workforce Development- Jennifer Kaufman-Fourness

Financial Review-Position Dennis Esparza -ex-officio

Good of the Order

Lindsay Duran

Adjournment

Lindsay Duran

Voting Item:

- Adjournment

Next Meeting Reminder:

Date: October 24, 2022

Chandler Unified School District

Time: 4:00 p.m. – 6:00 p.m.

Location: 191 W. Oakland St., Chandler, AZ 85225

Virtual Option will be offered*